



Cherwell

DISTRICT COUNCIL
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting
of the Shareholder Committee held on Wednesday 16 October 2024**

1. Date of publication of this summary: 18 October 2024
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Thursday 24 October 2024
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any five non-executive members of the Council.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Shiraz Sheikh
Monitoring Officer**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 6 Crown House Banbury Limited - Quarter One Business Report 2024/25</p> <p>Report of Shareholder Representative</p> <p>Purpose of report</p> <p>To note, comment and approve recommendations in response to Crown House Banbury Limited Quarter One 2024/25 Business Report.</p> <p>Recommendations</p> <p>The Shareholder Committee resolves:</p> <p>1.1 To note and comment on the Crown House Banbury Limited Quarter One 2024/25</p>	<p>Resolved</p> <p>(1) That Crown House Banbury Limited Quarter One 2024/25 Business Report be noted and commented on.</p> <p>(2) That the temporary appointment of Councillor Rob Pattenden as a Director of the Crown House companies be noted. This position will be reviewed at the end of the financial year to assess the recruitment of an independent NED, as this is best practice.</p>	<p>The company continues to operate and provide 49 units of housing in the private rented sector and let one commercial unit The operation of the facility has been brought up to a standard that will attract new tenants as units become vacant. Car parking income holds steady, and the commercial unit operates successfully. Actions taken to strengthen the management and operation of the two companies will ensure continued lawful operation.</p>	<p>No alternatives have been considered</p>	<p>None</p>

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<p>Business Report as contained in this report.</p> <p>1.2 To note the temporary appointment of Councillor Rob Pattenden as a Director of the Crown House companies. This position will be reviewed at the end of the financial year to assess the recruitment of an independent NED, as this is best practice.</p>				
<p>Agenda Item 8 Graven Hill Village Development Company (GHVDC) - Governance Review Action Plan - Update</p> <p>Report of Monitoring Officer & Assistant Director – Law and Governance</p>	<p>Resolved</p> <p>(1) That the updated Graven Hill Governance Review Action Plan be approved.</p>	<p>The Action Plan provided will enable the Shareholder Committee to track progress toward the completion of its recommendations.</p>	<p>No alternative options have been considered, as company governance and compliance with governance actions are crucial to the success of the Council's companies.</p>	<p>None</p>

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<p>Purpose of report</p> <p>This report presents an update of the Governance Review Action Plan, which commenced following a request at the Shareholder Committee meeting dated 05 July 2023 to ensure oversight of the remaining actions emerging from the Governance Review, carried out by WBD Solicitors.</p> <p>Recommendations</p> <p>The Shareholder Committee resolves:</p> <p>1.1 To approve the updated Graven Hill Governance Review Action Plan attached at Exempt Appendix A.</p>				
Agenda Item 9	Resolved	Through agreeing the	None	None

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<p>Graven Hill Village Development Company (GHVDC) - Quarter One Business Report 2024/25</p> <p>** An exempt version of this report and the exempt appendices are included on this agenda at a separate item **</p> <p>Report of Shareholder Representative</p> <p>Purpose of report</p> <p>To note, comment and approve recommendations in response to the GHVDC Quarter One Business Report.</p> <p>Recommendations</p> <p>The Shareholder Committee resolves:</p>	<p>(1) That the Graven Hill Village Development Company (GHVDC) Quarter One Business Report be noted and commented on.</p> <p>(2) That the Graven Hill Village Development Company (GHVDC) Quarter One Business Report be approved.</p>	<p>recommendations in this report the Council is ensuring continued oversight of the governance and strategic direction of the delivery of the Graven Hill Village development on behalf of the local communities.</p>		

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>1.1 To note and comment on the GHVDC Quarter One Business Report.</p> <p>1.2 To approve the GHVDC Quarter One Business Report.</p>				
<p>Agenda Item 11 Crown House Banbury Ltd - Quarter 1 Business Report 2024/25 - Exempt Appendix</p>	<p>As set out under agenda item 6.</p>			
<p>Agenda Item 12 Graven Hill Village Development Company (GHVDC) - Governance Review Action Plan Update - Exempt Appendix</p>	<p>As set out under agenda item 8.</p>			
<p>Agenda Item 13 Graven Hill Village</p>	<p>As set out under agenda item 9.</p>			

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
Development Company (GHVDC) - Quarter One Business Report 2024/25 Exempt report of Shareholder representative				